



GENESYS CONFERENCING



Genesys Meeting Center Moderator Audio Commands

Command	Function	Description
Lobby Facility		
0	Private Greeting Room	Enter the private greeting room/return to the meeting room
1	Receive Participants	Allow participants into the meeting one by one from the waiting or greeting rooms
Dial Out		
1+phone #	Dial Out North America	Dial out to participants in North America
011+phone #	Dial Out International	Dial out to international participants
Connect/Disconnect Participants		
2	Disconnect Last Participant	Disconnect last entered participant or last number dialed out to
3	Redial	Redial the latest outgoing call
Conference Security Code		
4xxx	Set Conference Security Code	A 4-digit Conference Security Code (xxxx) that provides additional security for meetings. If enabled, participants will be prompted to enter the conference security code to access the call. NOTE: The same conference security code will be used in subsequent meetings until it is deleted.
4	Delete Conference Security Code	Delete the current Conference Security Code
70	Enable/Disable Conference Security Code	Enable/Disable Conference Security Code on a per-call basis
Self Mute		
6	Self-Mute/Unmute	Moderator and Participant can self-mute/un-mute their own line
Conference Access/Security		
7	Close/Open Door	Close/Open meeting room door
PIN 7	Open Meeting with Closed Door	Open conference but keep door shut



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Close Meeting *9*	End Conference	Close the Meeting - end conference and disconnect all participants
Change Moderator PIN *9xxxx*	Change PIN code	Allows moderator to change PIN code (xxxx)
On-line Customer Support *10*	Call/Disconnect Customer Support	Call/Disconnect 24X7 Customer Support during the conference
Record/Replay *17*	Start/Stop Recording	Start/Stop audio recording of the conference
18	Start/Stop Replay	Start/Stop audio replay of the conference
Lecture Mode *50*	Listen Only with Q&A	Activates/Deactivates Listen Only (Mute) with Q&A
51	Listen Only	Mutes/Un-mutes all participants
*	Request the Floor	Participant requests the floor (to speak in conference)
5	Grant the Floor	Moderator gives the floor to the next participant with a question
Roll Call/Participant Name Capture *73*	Deactivate/Activate Entry and Exit Announcements	Deactivates/Activates Participant Entry and Exit Announcements. NOTE: When Roll Call is enabled, *73* allows moderator to cycle through 3 announcement options (tone announcement, name announcement, or no announcement).
74	Activate/Deactivate Roll Call/Name Capture	Activates/Deactivates Roll Call and Name Capture on a per-call basis. Upon activation, participants will be prompted to record their name that will be played upon conference entry and exit.
78	Previous Entrant Name Record	Prompts all participants who entered room prior to *74* activation to record names
007	Play Roll Call	Plays names of each participant and number in conference